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| **COUNCIL OF UNIVERSITY OF CALIFORNIA STAFF ASSEMBLIES** **KEVIN MCCAULEY MEMORIAL OUTSTANDING STAFF AWARD****NOMINATION FORM** (v2 2017) |
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| Nominee's Name Here |  | Home Location Here |
| Nominee |  | Location |

The CUCSA Kevin McCauley Memorial Outstanding Staff Award is designed to recognize staff members at the University who are supportive and inclusive of UC staff, and encourage equity, diversity, and community, are forward thinking, and do not compromise quality.**Eligibility:** Staff members who hold positions designated as non-represented full time career staff. Delegates will be required to verify non-represented status of the nominee. Previous award winners will not be eligible for three (3) academic years. Nominations may be made by any CUCSA delegates, CUCSA leadership, or the Staff Advisors to the Regents. Current CUCSA delegates, CUCSA leadership, or Staff Advisors to the Regents are not eligible.**Instructions:** 1. Only one nominee per location can be submitted and must be supported by both delegates of the location. In addition, CUCSA leadership and Staff Advisors to the Regents may submit a nominee but must be supported by all members of each group.
2. Complete, sign and print this form and attach any supporting materials you may have including a separate document (no more than three pages) that outlines your nominee’s excellence in each of the categories below.
* **Support of Staff** - Examples include: volunteering for staff events, organizing staff, providing for staff needs that are otherwise unmet by your campus.
* **Communication with Staff -** Examples could include: town halls, brown bag lunches, emails to the campus, etc.
* **Commitment to Equity, Diversity, and Community -** Examples include: participating in specific events or forums to support equity, diversity, and campus community building programs
* **Support of Local Staff Assembly -** Examples could include: volunteering with Staff Assembly, leadership roles in Staff organizations.
* **Support of System wide initiatives that affect staff. -** Examples include: System wide committee service, Multi campus initiatives
* **Other -** Feel free to include other activities you feel are pertinent to this award. Examples are volunteerism in the local community.
1. After submission of your written nomination, you will be expected to provide a brief (5–10 minutes) in-person presentation of your nominee’s qualifications at the March CUCSA meeting.
2. Following the presentation of all nominees, the CUCSA delegation and Staff Advisors to the Regents will select the recipient(s) of the Outstanding Staff Award by secret ballot in accordance with CUCSA’s voting procedures (please refer to Article V of the bylaws).

 1. Up to three nominees will be selected for the award.

**Attestation**: We fully support the nominee named above for CUCSA’s Kevin McCauley Memorial Outstanding Leadership Award.

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| Signature |  | Signature |

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