I. Chair’s announcements and vote to approve minutes
   • The new employee reception was well attended. Many new staff members signed up for the BSA mailing list.
   • New staff from Campus Shared Services provided positive feedback and wanted to know more about BSA and the possibilities for meetings at 4th street.
   • Minutes of February 27, 2014 were approved with one abstention.

II. Discussion and Vote-Filling vacated GC spot
   • Members engaged in a discussion regarding filling vacated spot or waiting until elections, which closes April 24, 2014.
   • Diane Sprouse proposed a motion to leave this spot vacant. A second motion was made and members continued further discussion.
   • Members voted to leave this spot vacant with one abstention and one opposition.

III. BSA GC Elections Discussion (Donna)
   • Dates to open and close nominations and voting to be determined at first committee meeting.
   • Volunteers are needed for the election committee. Please contact Donna Seaward if you would like to volunteer.
IV. Programs and Events (Lynn)

Upcoming BSA Events:

- Voices at the Table (March 11)
  - Andrea Sohn will contact the Berkeleyan to help advertise this event
- Chancellor’s Chat (April 8)
  - theme and logistics still being worked out
- Excellence in Management Ceremony (May 23)
- BSA Meeting at 4th Street (TBD)
  - members discussed possibly coordinating this with Staff Appreciation Week
  - social event style vs. business meeting style; more will be discussed

Respectfully submitted,

Yvonne M. Edwards