



BERKELEY STAFF ASSEMBLY

## Governing Council Meeting-Notes

Thursday, January 24, 2012, 12:10 to 1:00 PM

127 Sproul Hall

**Attendees: Kate Benn, Sharon Miller, Tom Schnetlage, Carol Suveda, Karen Denton, Maty Corral-Avila, Camille Fernandez**

1. Decide who will take minutes

Maty Corral-Avila and Carol Suveda will take notes today.

2. Chair's Announcements

- a. Chinese New Year's lunch, Wednesday at Mandarin Gardens. Thanks go to Deborah.
- b. Comments on staff awards policy changes are due Thursday to Donna.
- c. Chancellor's Outstanding Staff Awards (COSA) nominations due 1-31

3. Donna as the Acting Vice Chair

- a. At last week's Executive Board (EB) meeting, the EB agreed that Donna would be the Acting Vice Chair through June 30, 2012.

**The by-Laws are ambiguous around what to do when the chair or vice-chair step down before their term is up.**

**Kate Benn and Tom Schnetlage drafted some operating procedures for us to take a look at and discuss at a later meeting.**

**Karen Denton made the motion to approve Donna as acting vice-chair until June-2012, Maty Corral-Avila seconded, Donna abstained from voting. Motion passed.**

4. Shift second GC meeting each month back to Thursdays?

- a. Tom had pushed the shift to Tuesday to help Tyson's availability. Four GC members have expressed a preference for going back to Thursday.
- b. In Feb. the change back to Thursday would allow Tom to attend the meeting.

**Maty moved to change the GC meetings back to Thursdays, Kate Benn second it, all the rest approved. Meeting will be changed back to Thursdays beginning with the following GC meeting.**

5. Committee reports

- a. CDC committee: At a Feb. 2 Mentor's meeting, we'll recommend that mentees who want to do more volunteer work help with the various BSA committees

**Maty reported that the Mentee Cohort meeting will take place next Tuesday, January 31<sup>st</sup> at noon, Tang Center Class of 42.**

- b. Events committee: We're recommending that the next Chancellor's speech to BSA be moved from the spring to the fall. It should be streamed and coordinated with other staff orgs.

**The Events committee took this recommendation and rescheduled the Chancellor's speech to September 18, 2012. This is up for further discussion to plan logistics.**

**Kate Benn made the recommendation to not make the BSA General Meeting the last meeting of the year because then we lose momentum with the ensuing long summer break.**

**The OE BSA presentation is scheduled for February 17, 2012.**

**EMI will be at the Law School in Booth Auditorium on May 14<sup>th</sup>, 2012.**

- c. Web & Publicity committee: It will have its first meeting of the year this Friday in 352 Barrows.

6. Plan to use Facebook to get dialogue going with staff members on questions of interest to staff

**Tom posted a question with responses on the BSA Facebook wall to be voted on by friends of the BSA Facebook site.**

**(We didn't get to items 7-9, since we ran out of time.)**

7. Policies and procedures

- a. Was it ok to post the Chinese New Year's lunch on GC CalAgendas?  
b. Kathleen Valerio's request to use the BSA list serve for announcing CalPact registration availability

8. Any minutes ready for approval?

9. Next GC meeting: Thurs. Feb. 9. 127 Sproul Hall (Thanks, Karen, for hosting.)