

DRAFT



BERKELEY STAFF ASSEMBLY

BSA Coordinating Committee Meeting  
Thursday, February 24, 2005  
Academic Conference Room, 320 Stephens Hall  
12:10 – 1:00PM

### Minutes

Attendees: Jackie Blossom-Garcia, Terry Downs, Jessea Greenman, Kim Guilfoyle, Nancy Horton, Clark Lemaux, Annette Lewis

Excused: Ethel Adams, Wilfredo Balza, Richard Bloom, Christine Rutkowski, Kristina Staros

**Minutes:** Minutes for the 2/10/05 meetings were deferred due to lack of a quorum.

### Reports:

#### Co-Coordinator:

- Request for BSA to reimburse part of the expenses involved with the Mail Services Thank You Lunch (the mail services provides extra pickups for the food and toy drive).
- Designate a coordinating committee member to work exclusively on the December food and toy drive.
- Discussion regarding the budget and putting together a budget for next year
- C. Lemaux reported on the quarterly meeting with Steve Lustig. Main topics of discussion were: BSA access to the Chancellor; update on staff sabbaticals, an update on the recruitment for VC for Finance and Administration, CUCSA and the Excellence in Management Awards.
- C. Lemaux reported on the Council of Staff Organizations meeting held on 2/23/05. The role of staff organizations was discussed. BSA and CSAC are the only two organizations funded by the campus and CSAC is not really a staff organization.
- Discussion about lack of attendance of BSA Coordinating Committee members.

#### BSA Committee Updates:

- Spring Luncheon: The date for the spring luncheon will be xxx BSA CC members are needed to assist with this event.
- EIM: The date is April 25<sup>th</sup> and was moved to accommodate the Chancellor's Schedule. We have invited two senior from CSECU #9 to attend the ceremony. CSECU#9 has provided \$500 sponsorship to the EIM for several years.

### Upcoming dates to remember:

-Future Guests:

-BSA Meetings: March 10, 24, April 14, 28; May 12, 26; June 9, 23

-Excellence in Management Awards-April 25, 2005

-CUCSA meetings: UC San Diego, March 2-4, 2005; UC San Francisco, June 1-3, 2005

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