The Mentorship Program

- Coordinated by all-volunteer BSA Career Development Committee (CDC)
- Pairs mentees with mentors
- Builds staff connections
- Helps staff better understand the Berkeley organizational culture
Nomination Timeline

- March 15
- March 30*
- April 12

*Combined mentor/mentee session at CSS 4th Street

Matching Timeline

- Week of May 16
- May 20 – June 15
- June 15
- No later than June 24

BSA Mentorship Program | bsa.berkeley.edu/mentorship
Mentees

- Staff members interested in career development
- Mentee-driven program
- Mentees set goals and work with mentors to achieve them

Mentors

- Experienced UC Berkeley career employees
- Well respected advisors, coaches, and colleagues willing to share their experiences with other staff members
Who Can Be a Mentor?

Career staff with at least one year of experience with UC Berkeley and be at one of these classifications:
- Professional 3 (P3)
- Manager 1 (M1)
- Supervisor 2 (S2) or above

Finding Your Classification

Four Options:
1. Blu
2. Pay Stub
3. HR Staff
4. Career Compass Website
Why Be a Mentor?

➢ Contribute to development of mentees
➢ Broaden your contacts
➢ Strengthen management and advisory skills
➢ Have fun learning with and from mentees

Support and Guidance

➢ You are not alone and need not be an expert in all matters!
➢ The following groups will provide support:
  ➢ Your networks
  ➢ The mentor network
  ➢ The Career Development Committee
Why Participate?

- Knowledge
- Abilities
- Leadership Qualities

Share

Support

- Staff in their professional development

- Contacts with staff & managers from other units

- To other individuals
- Campus community

Broaden

Contribute

What Do Past Participants Say?

“I have become more focused on fostering the career/professional goals of staff reporting to me.”

“Because of the topics that my mentee brought up, it caused me to examine my own career & work at UCB more thoroughly.”

“Involvement with the mentorship program makes me feel as if I am contributing to an important staff development program.”
Getting Started

✓ Accept the call for nomination
✓ Mingle with potential mentees at the kick-off reception
✓ Accept informational interviews
✓ Submit your match preferences

Mentee & Mentor

Determine the best structure for them.
Past projects include:
  • structured readings
  • work collaboration
  • updating resume
  • discussions
Mentorship Agreement

Mentee and mentor will create a written plan which may include:

➢ Goals
➢ Meeting frequency
➢ Preferred contact methods

The agreement is signed by both and submitted to the CDC committee

During the Program

➢ Meet at least once a month during the program cycle
➢ Mentee and mentor cohort meetings are scheduled and directed by participants
➢ Committee members are available for additional support during the program cycle
Key Dates & Contact Info

➢ Mentor Information Session: March 15 and April 12
➢ Mentee Information Session: March 17 and April 13
➢ Combined Mentee & Mentor Session at CSS: March 30
➢ Mentee Applications and Mentor Nominations Due: April 20
➢ Match Preferences Due: June 15
➢ Match Notifications Sent: No Later Than June 24

For questions, e-mail: bsamentorship@berkeley.edu

Questions?

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