



BSA Berkeley Staff Assembly

Mentorship Program

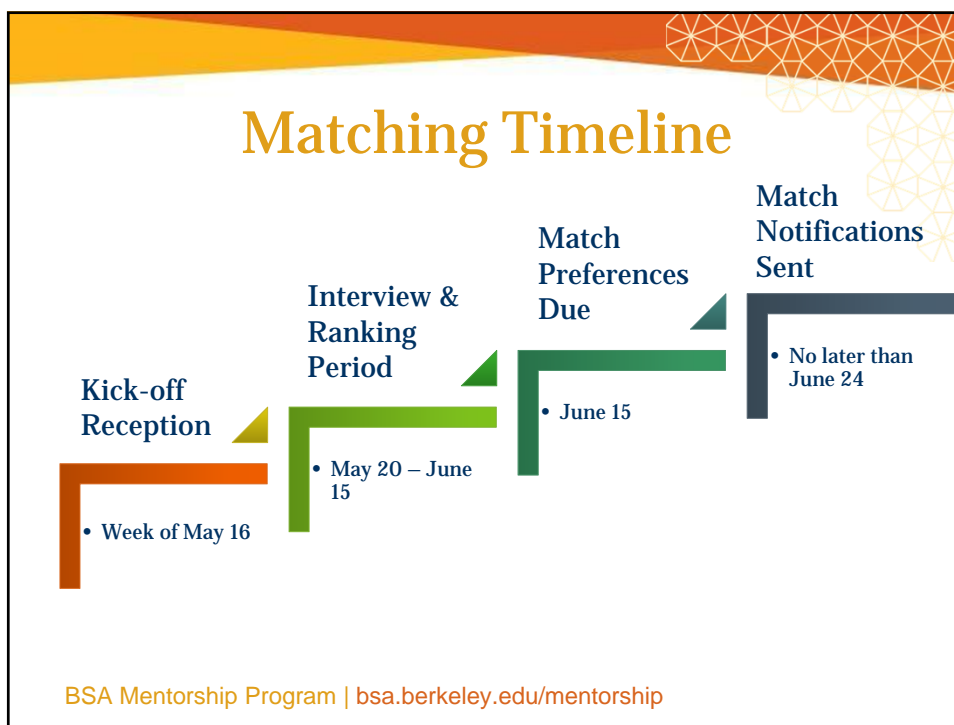
Mentor Information Session



The Mentorship Program

- Coordinated by all-volunteer BSA Career Development Committee (CDC)
- Pairs mentees with mentors
- Builds staff connections
- Helps staff better understand the Berkeley organizational culture

BSA Mentorship Program | bsa.berkeley.edu/mentorship



Mentees

- Staff members interested in career development
- Mentee-driven program
- Mentees set goals and work with mentors to achieve them

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Mentors

- Experienced UC Berkeley career employees
- Well respected advisors, coaches, and colleagues willing to share their experiences with other staff members

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Who Can Be a Mentor?

Career staff with at least one year of experience with UC Berkeley and be at one of these classifications:

- › Professional 3 (P3)
- › Manager 1 (M1)
- › Supervisor 2 (S2) or above



BSA Mentorship Program | bsa.berkeley.edu/mentorship

Finding Your Classification

Four Options:

1. Blu
2. Pay Stub
3. HR Staff
4. Career Compass Website

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Why Be a Mentor?

- **Contribute to development of mentees**
- **Broaden your contacts**
- **Strengthen management and advisory skills**
- **Have fun learning with and from mentees**



BSA Mentorship Program | bsa.berkeley.edu/mentorship

Support and Guidance

- **You are not alone and need not be an expert in all matters!**
- **The following groups will provide support:**
 - **Your networks**
 - **The mentor network**
 - **The Career Development Committee**

BSA Mentorship Program | bsa.berkeley.edu/mentorship



What Do Past Participants Say?

“I have become more focused on fostering the career/professional goals of staff reporting to me.”

“Because of the topics that my mentee brought up, it caused me to examine my own career & work at UCB more thoroughly.”

“Involvement with the mentorship program makes me feel as if I am contributing to an important staff development program.”

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Getting Started

- ✓ Accept the call for nomination
- ✓ Mingle with potential mentees at the kick-off reception
- ✓ Accept informational interviews
- ✓ Submit your match preferences

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Mentee & Mentor

Determine the best structure for them.

Past projects include:

- . structured readings
- . work collaboration
- . updating resume
- . discussions

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Mentorship Agreement

Mentee and mentor will create a written plan which may include:

- Goals
- Meeting frequency
- Preferred contact methods

The agreement is signed by both and submitted to the CDC committee

BSA Mentorship Program | bsa.berkeley.edu/mentorship

During the Program

- Meet at least once a month during the program cycle
- Mentee and mentor cohort meetings are scheduled and directed by participants
- Committee members are available for additional support during the program cycle

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Key Dates & Contact Info

- Mentor Information Session: March 15 and April 12
- Mentee Information Session: March 17 and April 13
- Combined Mentee & Mentor Session at CSS: March 30
- Mentee Applications and Mentor Nominations Due: April 20
- Match Preferences Due: June 15
- Match Notifications Sent: No Later Than June 24

For questions, e-mail: bsamentorship@berkeley.edu

BSA Mentorship Program | bsa.berkeley.edu/mentorship

Questions?

BSA Mentorship Program | bsa.berkeley.edu/mentorship