



Berkeley Staff Assembly

Governing Council

Meeting Minutes

DRAFT

Thursday, August 25, 2016

12:10 to 1:00 PM

Present: Suresh Bhat, Mark Brindle, Camille Fernandez, Rochelle Ford, Elizabeth Geno, Casey Hennig, Susie Hill, Maria Kies, Nina Lewallen Hufford, Wade McAdam, Cheryl Olson, Carol Rachwald, Jeanette Robinson, Erin Simmer, Kathleen Valerio

Excused: Connie Hsu, Nancy Mowery, Montie Magree, Joanne Straley, Betsy Ream

Absent: Ion Vergara

I. Announcements

- Elizabeth: Thanks to Casey for arranging the new meeting room in Giannini Hall
- Cheryl: Be Well Challenge: Does BSA GC want to form a team for the [Be Well Challenge](#)? Only two people needed for a team.
 - Yes, since more than two people agreed to participate
 - and Cheryl will be team leader. Team name: GC Strong.
- Cheryl: HR has renewed the sponsored tuition program for the fall - program has been verified

II. GC Member for Chancellor Search

- BSA gets to select one employee staff member to serve on the search committee for the new chancellor.
- Time commitment: one full day in Oct; half-day meetings in Nov, Dec, Jan; 2 full days in Feb.

- Proposal on how to select representative: Elizabeth to send out email with details on time commitment and with a call for self nominations, due by end of day Tuesday, August 30, to Nina. Nina to send out a ballot via email on Wednesday, August 31, and report results on Friday, Sept 2.
 - Suggestion that top vote getter will serve as representative, while person with second highest number of votes will be the alternate
- Motion made to approve process for selecting representative, motion seconded. Motion unanimously approved.
- **Action:** Elizabeth to send out call for nominations
- **Action:** GC members to send self-nominations
- **Action:** Nina to send out ballot, report results
- *Update: Voting concluded Sept 2. Kathleen Valerio elected to be the representative, with Elizabeth Geno as alternate.*
- The first meeting for the representative will be a presentation in October about what staff members would like to see in a new chancellor. Proposal that GC set up a temporary subcommittee to help craft presentation, using data from recent climate survey and input from all staff. Anyone can serve on this committee to have input.
- *Update: Elizabeth circulated a Google sheet to sign up for subcommittees, and Chancellor Search is included as one of the committees.*

III. Disability Access

- Following up on an issue raised last year about accessibility of BSA events for all staff, Mark met with Lucy Greco, web accessibility evangelist at IST.
- Staff with disabilities face range of issues on campus
- Lucy would like to form a committee focusing on how staff with disabilities could be supported, creating best practices for managers and departments, under umbrella of BSA.
- Discussion about whether a BSA committee is the right format for this: maybe it makes more sense as a workgroup or a staff organization unto itself (there may already be a staff org)?
- **Action:** Elizabeth to check by-laws to find out process for creating a new BSA committee.

IV. GC Minutes Review and Approval

- Minutes from final meeting/ luncheon on June 23, 2016
 - Motion to approve, seconded
 - Vote: Yes: 10; No: 0; Abstain: 0
- Minutes from August 11 meeting
 - Motion to approve with minor edits, seconded.
 - Vote: Yes: 1; No: 0; Abstain: 1

V. New Website

- Kathleen sent out a link two weeks ago to new website for members to review and presented it on the monitor in this meeting.
- Motion to approve new website, seconded.
 - Vote: Yes: 15; No; 0; Abstain: 0

VI. Committee Signups

- All committees need new members. All GC members (except those on executive committee) must serve on a committee.
- **Action:** Elizabeth to circulate Google sheet with committee signups
 - **Action:** Everyone should sign up for a committee by next meeting.
 - **Action:** Chairs, please update information, especially meeting date/time
- *Update: Elizabeth shared [committee sign-up sheet](#) on Sept 1.*

VII. Committee Reports

- Result of Event Committee poll: the major event this fall will be the Leaders Roundtable, with Chancellor's Chat in spring with new chancellor

VIII. Treasurer

- Maria Kies volunteered to serve as Treasurer. Thanks, Maria!