

## **Governing Council Meeting**

**Thursday, September 12, 2013**

### **MINUTES**

**GC Members Present:** Cindy Andallo, Toni Whittle-Ciprazo, Yvonne Edwards, Camille Fernandez, Barinder Flanagan, Elizabeth Geno, Devin Jones, Lata Naidu, Rochelle Niccolls, Cheryl Olson, Greg Ryan, Donna Seaward, Diane Sprouse, Deborah Tatto, Kathleen Valerio, Michelle Ziegmann

**GC Members Excused:** Maty Coral-Avila, Lynn Greene

**Guests:** Jeannine Raymond, Kia Afcari

#### **I. Chair's Report**

- Rochelle introduced new GC member Michelle Ziegmann from Educational Technology Services who missed the BSA Orientation meeting.

#### **II. BSA vote to approve minutes and collect ballots for Secretary vote**

- Minutes of August 22, 2013 were approved with no objections and one abstention.
- Election postponed until next GC meeting on September 26, 2013. Committee will vote after Yvonne submits her minutes from September 12, meeting.

#### **III. BSA Goals for the year (Rochelle)**

Rochelle introduced her goals for the year to the GC:

- Forge staff connections with BSA at 4<sup>th</sup> St.
- Grow leadership pipeline for the GC
- Align BSA goals with campus initiative's
- Look at BSA's internal functions and make improvements
- Provide opportunities, leadership roles and professional growth

**IV. Mentorship Program Update (Camille)**

- Cheryl Olson & Devin Jones have joined the Career Development Committee (CDC).
- CDC has been receiving excellent support from Jenny Olmedo from E&I office.
- CDC would like to hold some future meetings at the Shared Services Center.
- We have been receiving positive feedback from both mentors and mentees.
- Overall, program is running smoothly.

**V. Discussion with Jeannine Raymond**

- Jeannine would like BSA to provide feedback on this year's staff appreciation events and to get ideas for the next year.
- Career planning: resources are available for staff development. Workshops at the Tang Center and courses provided at UC Extension have been well received by staff. Internships were discussed and the challenges managers face with limited resources. Staff would like more opportunities for growth within their jobs and departments.
- Job sharing, shadow shifts and cross training were discussed.

**Kia Afcari joined the meeting to provide an overview of the Berkeley Catalyst Program.**

- Anyone can apply for the program
- 50 Individuals will be chosen
- Campus units Dean's or CAO's will identify one staff member for their unit to participate in the program
- Kia and Jeannine provided clarity regarding the difference between the Catalysts Program and the Leadership Development Program (LDP).

Respectfully submitted,

Yvonne M. Edwards