



**GOVERNING COUNCIL MEETING MINUTES**  
**Thursday, May 23 2013, 12:10 to 1:00 PM**  
**127 Sproul Hall**

<b>GC Members</b> (✓ indicates attended)					
Cynthia Andallo		Yau-Man Chan	X	Maty Corral-Avila	X
Karen Denton	X	Camille Fernandez	X	Roia Ferrazares	
Barinder Dhillon-Flanagan		Vinaya Gokarn		Lynn Greene	X
Sharon Miller		Rochelle Niccolls	X	Greg Ryan	X
Tom Schnetlage	X	Donna Seaward	X	Diane Sprouse	X
Deborah Tatto	X	Toni Whittle-Ciprazo	X		

*EXCUSED: Vinaya, Sharon*

*GUEST: Terrie Moore of Career Counseling Library*

**CHAIR'S ANNOUNCEMENTS**

- EIM needs ushers
- Need committee reports from this year. These need to be sent to our sponsor, Jeannine Raymond, so that she can understand the value of our organization. Deadline is next meeting,
- Minutes must be approved by next meeting. Send comments to Lynn.
- LBNL is setting up a Staff Assembly, and they have reached out to us for advice! Donna has corresponded with them regarding this change.

**ELECTIONS**

- Donna is Chair-Elect
- Toni is Treasurer
- Lynn is CUCSA Junior Delegate
- Secretary is open

**JUNE MEETING**

Next meeting is during Summerfest. → GC votes to cancel this meeting. Our last annual meeting is on June 27<sup>th</sup> at I-House.

**SUMMERFEST**

- Summerfest giveaway = gift cards. Balloons could make the table more eye-catching. Karen and Deborah are in charge of the table. Volunteers could be one person every half hour. Karen will send out an email.

## COMMITTEE REPORTS

- Will need a new Chair (co-chair) for EIM for 13-14. Carol would co-chair, but not chair.

## TERRIE MOORE, Guest Presentation

### Introduction By Greg

- This came about from the CUCSA engagement survey
- For Berkeley, Career development came out as a concern
- Greg hopes to connect some dots about campuswide resources by having this presentation
- Perhaps Career Development can be a more formal part of the Mentorship Program

### Presentation

- Career Counseling Library in the Founder's building, which has the ergonomic showroom, and career development resources for staff.
- Career Development program for staff, which is a joint program with TAES.
- They use the "Career Development Model" to help folks plan their development
- Classes offered align with the Career Development Model.
- Job Search Skills classes = tactical classes taught by TAES
- Always looking to enrich their offerings to staff.
- Maty emphasizes that folks should really take advantage of campus-wide informational interviews
- Eureka → information resources (Career counseling staff helps staff with initial logon.)
- ONet → great information (Career counseling staff helps staff with initial logon.)
- People have different learning styles, so their goal is to cover the landscape about the different aspects of learning and activities.
- Also do individual career counseling for staff.
- Themes that staff bring up to discuss:
  - o Want information about qualifications of job folks want next
  - o Want to understand themselves better (assessments, talking)
  - o Want information, but learn that they have other obstacles holding them back, e.g. supervisor relationships, or internal beliefs about their own careers.
- Organizationally, this falls under COrWE.
- Career Center tries to keep pace with needs of staff, especially as the results from the Engagement Survey.
- Current communication channels/outreach sources
  - o DHRMs get messages
  - o HR website
  - o Staff organizations
- Summer schedule has just been finalized
- Trying to increase the amount of live outreach that they can do.
- Were at NOW Conference, and are going to be at Staff Appreciation Week.
- Over this past year, produced 6 podcasts of career development topics!!!
- A common theme is that staff want to know how their current skills fit within the campus job descriptions, etc.
- Staff need to stay on top of OE Updates, etc. to help with their career
- Staff get up to 4 sessions per calendar year