



## GOVERNING COUNCIL MEETING MINUTES

Thursday, April 11, 2013, 12:10 to 1:00 PM

127 Sproul Hall

GC Members (✓ indicates attended)					
Cynthia Andallo		Yau-Man Chan		Maty Corral-Avila	X
Karen Denton	X	Camille Fernandez	X	Roia Ferrazares	
Barinder Dhillon-Flanagan		Vinaya Gokarn		Lynn Greene	X
Sharon Miller		Rochelle Nicolls	X	Greg Ryan	X
Tom Schnetlage	X	Donna Seaward		Diane Sprouse	X
Deborah Totto	X	Toni Whittle-Ciprazo	X		

*Excused: Cynthia, Sharon, Vinaya*

*Guests: Devin Jones, David Kim, Michelle Ziegmann, Kathleen Valerio, Joanne Straley, Elizabeth Geno*

## GOVERNING COUNCIL ELECTIONS

- 10 people have expressed interest
- 3 statements received
- Google forms has a site that can meet our voting needs → exports to an Excel spreadsheet. Do we know if it disallows folks to vote more than once? Rochelle will research this.
- 11 positions open for 2013-2014. Need to get 50% of the vote to be elected. Candidate statements are important.

## FOURTH STREET (CSS) & BSA

- One GC member has moved to 4<sup>th</sup> street, but is still interested in attending.
- Group discussion of skipping CSS folks into meetings.

## MINUTES APPROVAL PROCESS

- Lynn will send an email to GC members that points to where GC minutes are stored (bspace), will ask folks to approve on the sheet.
- Bspace has a year to be continued. Will be replaced. Google drive might be a nice new collaboration space for upcoming years.

## CDC UPDATE

- We are in the process of gathering new mentees and mentors for the next upcoming cycle. Record high for mentees!! In need of more mentors. Record low of mentors. Is a reflection of what is going on campus. Could we use retirees?
- Kendall and Mary are stepping down as committee leads

- After July 1, Camille and Betsy Worth have expressed interest in being leaders with the committee, along with mentorship by Steve Garber. Three different models:
  - o chair/co-chair
  - o two co-chairs
  - o chair and chair elect
- Kick-off reception is on April 23<sup>rd</sup> on Bechtel terrace, 3:30 – 5:00 pm
- “Tips and Tricks” will be at 370 Dwinelle, April 18<sup>th</sup>, noon, brown bag
- GC members should attend kick-off

#### **EIM**

- Vinaya is not able to be here today, but called Tom with an update. WE have 6 nominees. Are in conversation with a few others. Hoping to get at least 10. Talking about extending the deadline another week, which Tom supports.
- CalMessage never went out. Can we contact Jeannine about this? Tom will connect with Vinaya about this.

#### **ENGAGEMENT SURVEY RESULTS**

- One of the top categories was Career Development
- Connecting the dots thru CORWE, UHS, etc.
- What does the GC want to do about the results? Can we coordinate what we are doing at GC with what is being planned for the weeklong Summerfest activities? Can we compliment their programs?
- Career Development was one of the low-hanging fruit and what can we do to increase engagement across campus?
- Can CUCSA reps suggest what the GC should do?
  - o UCOP is putting together workgroups: career development, supervisor training, and one more. → This is something we might be able to do. Steve wants to have some project teams set up. We're not sure what is practical for BSA's and Steve's goals?
  - o Organizational change, communication = the two other top topics that were high priorities from the survey for UCB.
  - o Communications as an issue was that the staff do not feel that they did not have enough input, not that there isn't enough communications being sent out.

#### **SUMMERFEST TABLING**

- ONLY 2 hours for the festival. So if we all take a ½ hour slot, no one will miss too much.
- Need a person to lead the efforts for the BSA Summerfest table and participation. Deborah will discuss what is involved to help do logistics.
- Karen will do the swag.
- We need a person to be in charge of day of logistics.
- We will have shade. Two chairs per table.
- Maty will be a resource.
- Can get a sustainable food
- Can do a couple of big giveaways
- If we're trying to drum up attention, big-ticket items could help draw attention.
- \$100 budget

## **OPERATING PRINCIPLES PROGRAMMING**

Can BSA sponsor an event about operating principles for a campus-wide event? Kia and Lynn will discuss what programs might be available for this option. Rochelle wants it to be broader than just the GC as an audience.

## **WEB AND PUBLICITY**

- Rochelle wrote up a form about being submitting changes to the website – uniformity, clear
- Membership – discussion with Kendall. Used to have to sign up for BSA to be in the program. Now what do we do since all staff are members?

## **OPERATING PROCEDURES AND BY-LAW DOCUMENTS**

- Some items have been on agendas and we have not yet gotten to them
- If we want to change things in this cycle, we need to get to it soon.
- One suggestion is that we can address this topic at the front of the next agenda.