



**GOVERNING COUNCIL MEETING MINUTES**  
**Thursday, March 14th, 2013, 12:10 to 1:00 PM**  
**127 Sproul Hall**

<b>GC Members</b> (✓ indicates attended)					
Cynthia Andallo		Yau-Man Chan	✓	Maty Corral-Avila	✓
Karen Denton	✓	Camille Fernandez	✓	Roia Ferrazares	✓
Barinder Dhillon-Flanagan		Vinaya Gokarn		Lynn Greene	
Sharon Miller	✓	Rochelle Niccolls	✓	Greg Ryan	✓
Tom Schnetlage	✓	Donna Seaward		Diane Sprouse	✓
Deborah Tatto	✓	Toni Whittle-Ciprazo	✓		

*Excused: Lynn, Vinaya; Guest: Norton Mitchell*

Tom Schnetlage, Chair

**Chair’s Announcements**

Kia Afcari is interested in receiving examples of people “living” the new UCB Operating Principles.

There is currently a 50% rate of return for the campus climate survey. Let’s continue to get the word out to campus so that more staff can fill out the survey.

Tom and Rochelle will send out via email the short versions of all the minutes for us to approve. Some of the GC members haven’t received minutes.

**Elections Committee Update**

The elections are going well. All of the nominees have been notified by email. They have until end of month to accept.

Roia Ferrazares will not be staying on the General Council due to work commitments. She announced her resignation.

**Programs Committee**

BSA to possibly host an event around the Berkeley Operating Principles.

Talent Acquisition /Employment Services is coordinating an Open House event to invite all of the staff organizations. The plan is to possibly host it at the new Campus Shared Services Center. May 28<sup>th</sup>, 2013 is not a good date to choose for this event.

The next Chancellor’s Chat needs to get coordinated now. Tom will contact the New Chancellor’s office to get it on his calendar for later this fall.

## **Excellence in Management (EMI) update**

Vinaya is sending solicitations for EIM through the regular channels. Tom gave update since Vinaya was excused.

## **CDC Committee update**

As of March 6, 19 past mentors nominated 40 staff as mentors; 31 staff had applied as mentees

The Tips & Tricks for Mentees is scheduled for 4/18/13 in Room 9, Durant Hall. The Kick-Off event is will be either on April 23<sup>rd</sup> or April 30<sup>th</sup>. It is still being determined. The event will be at Bechtel Terrace again from 3-6pm.

The information sessions have been well attended; 25-30 people per session. The attendees had lots of questions.

Kendall & Mary are stepping down from leadership role for CDC as of June 30<sup>th</sup>. The committee is looking into the possibility of an internship for the Chair's role for the next cycle. The person in the role would receive guidance from both Kendall & Mary. There is some interest from current member of the CDC to take the role on.

## **Social Events**

Rochelle suggests we invite Kate Benn to be the next Chair of the Social Events Committee. Kate would be Chair without being active on the GC. She is interested only in chairing the Social Events Committee, not the combined Social / Programs committee.

The June 13 Summer Fest event for staff is being reconceived to have some events spread out throughout that week. One idea is to have a professional development day as part of that week. Tom and several other GC members will attend a planning meeting next Monday.

It was suggested that we embark on a wide communications campaign in order to get buy in from leadership of the campus units. We need to build momentum by sending an announcement soon to departmental leadership. It would be great to have individual departments coordinate their staff appreciation efforts to the same week as the larger campus Summerfest weeklong events. More planning needs to take place.

CSAC has a tips document on things to do to appreciate staff. They will send it to the GC so that it can be shared at the larger planning meeting and with campus department leadership.

## **CUCSA**

CUCSA UC Santa Barbara meeting of March 6-8.

The Council of Staff Orgs (CSO) is looking to ask CUCSA to support a staff and/or family tuition reduction benefit. This follows on Chancellor Birgeneau saying he thought something could happen in three years. CSO hopes to have something ready by the next CUCSA meeting (June 6).

The Chancellor was nominated for the CUCSA Leadership Award. He was a strong contender, but the award ended up going to Michael Young, Vice Chancellor of Student Affairs for Santa Barbara.

The CUCSA meeting went very well. President Udolf was not pleased with the 2% increase given to UC Berkeley staff by Chancellor Birgeneau. There is a proposed 4-6% merit increase for all staff in the next fiscal year.

The results of the engagement survey will be presented on March 21, 2013 at the Alumni House Toll Room. Everyone is encouraged to go.

Maty will forward the link to the past CUCSA reports to Rochelle.

### **Web & Publicity**

Jenny Olmedo is actively managing the CSO web site, which is the parent site for all staff org sites, including ours. People are invited to give feedback on FAQs to go on the CSO site. We should try to coordinate our site with the CSO site.

A "brand.berkeley.edu" site now offers Berkeley logos et.al. for use in web sites and more. CSO will sponsor a training session to staff orgs on how to use this information.

The web & publicity committee will meet next week.

### **Operating Procedure Change Proposal**

1. The current Operating Procedures Section VI states "Chairs of Standing Committees shall be current members of the Council or shall service as Chair within 2 years of the completion of their Council term".
2. Proposed change to the Operating Procedures Section VI to state: "Committee Chairs are appointed for a one-year term starting on July 1 and are responsible to the Council Chair who formally approves these appointments. Chairs of Standing Committees shall be current members of the Council or shall serve as Chair within two years of the completion of their Council term or will attend all Council meetings, or send a delegate to attend, as a non-voting ex officio member." The Bylaws state that we could make this change by vote of the GC.

### **Proposed Bylaws change**

1. Change section VI "Membership Dues" to read: "BSA is a non-due organization. All UC Berkeley staff members are considered members of BSA."
2. According to the Bylaws, in order to make a change we have to notify the members that proposed revisions are posted on the BSA website and schedule a general membership meeting to discuss the proposal to be held within 30 days but not sooner than 10 days after the notification is sent.