BSA — BERKELEY STAFF ASSEMBLY

GC MEETING MINUTES
Thursday, January 10, 2013, 12:10 to 1:00 PM
127 Sproul Hall

GC Members (✓ indicates attended)					
Cynthia Andallo		Yau-Man Chan		Maty Corral-Avila	✓
Karen Denton	✓	Camille Fernandez	✓	Roia Ferrazares	
Barinder Dhillon-Flanagan		Vinaya Gokarn		Lynn Greene	✓
Sharon Miller	✓	Rochelle Niccolls	✓	Greg Ryan	✓
Tom Schnetlage	✓	Donna Seaward	✓	Diane Sprouse	✓
Deborah Tatto	✓	Toni Whittle-Ciprazo			

CHAIR'S ANNOUNCEMENTS:
- Forums like the one Haas had yesterday would be great across campus! Schmoozing, contact, visibility! Thanks to Donna!!!
- Web link to mentorship program isn't working. Camille has this on her to-do list.
- Berkeley Events Network (BEN) – see if they can be helpful with suggestions. Encourages members to join the BEN mailing list. There is a training at the end of February. Lynn: BEN is a community of practice on campus that supports event planning. It is run by Helena Weiss-Duman, and they have a certificate program. They also hold seminars a few times per year about event-planning topics. Finally, they have a list-serve that campus-wide event planners can use to pose questions, such as "where can I hold a meeting for 25 people" or "who has a campus-approved vendor for cupcakes?"
- Drupal site is UP! Thanks to Susan Calico! She sent a two-page memo to IST to let them know what she had to do in order to launch our site. As yet, Susan has not provided a how-to guide for BSA to use the site. Camille has received instructions on how to use the site. Now that the site is live, Camille will begin updating the new version. Tom and Susan will decide who will be site administrators.
  - → Each Committee should designate a drupal person. Report to Tom who is this person.
  - → Not only at least one person per committee for the technology aspect, but now we should start to be productive and creative about our CONTENT that we communicate to campus. Can get the staff used to the idea of trafficking our website.

- o → Want the website be a two way communication process. This will require setting up certain kinds of pages. Want people to RSVP to events, give feedback on events, etc. Eventually would like to have a broader sense of community and conversations amongst staff members in the organization.
- o → It is time to revive the web committee. Design was selected because it is easy to manage. Now that the hard work is behind us, we can have more relevant conversations about themes, design, etc. Is the current look and feel what we want to have over the long term? Tom is willing to chair web committee for now, but would love a new person to chair.
    - ▪ Rochelle, Maty, Greg

CUCSA:
- Steve Garber called a meeting yesterday afternoon about CUCSA survey that was done last May that is as yet unreleased. Got a 40% return of non-represented staff. Stratified in a way to try to get people from all different levels. Campus wants to have the results be discussed. There we enough results that are provocative, so that they want to have a formal big meeting. Jeannine is willing to do an all-campus invitation, and will include high-level administrators. Date not yet set, but looking to end of February, with a venue that holds at least 150 people. BSA will sponsor it, and this will be nice publicity for BSA. Great to have a conversation with senior staff.
    - o → Sharon will follow up with Roia and Yau-Man.
    - o → Maty: It is very important to have all GC members show up – and bring friends!!! Highly encourage everyone to publicize this in our departments.
    - o → Put it in departmental newsletters. Include weekly BSA announcements every week from here forward. Steve, Maty and Greg have the documents. Steve would like to put out a reference to the system-wide summary. Also add this to weekly BSA Announcements.
    - o Greg: Pulse/engagement survey system-wide. Statistically significant. UCOP will present system-wide results. Maty and Greg will present Berkeley findings. Was a very positive meeting. Great to have Jeannine on board with a lot of engagement.
    - o How do we get people to the meeting? We can tell folks that we want people there to give feedback to the results and get their way to form the future, as opposed to just hearing the results. We to develop a jazzy flier. Strategy: send out an overview of system-wide results, with a teaser about Berkeley results. "We want to hear with you about what to do with the results." Meeting format needs to follow the request of asking for input. So, half-hour of the event will be Q&A. Greg is being assigned to get the blurb to the BSA Announcements folks. Then events committee will pick up the ball about location, etc. Maty and Lynn to collaborate on messaging.

EIM AWARDS:
EIM Awards to adopt the OPs as the theme. Today's meeting was cancelled with Jeannine. This gives Tom more time to discuss this with Vinaya and the EIM committee. Tom's opinions is that, while the theme we had chosen was fine, it wasn't so vital to us and there is no reason why we can't change it, especially. Can connect the ideas with the principles. Karen was concerned

there wasn't enough time to make the changes, but Lynn offered that the Berkeley Operating Principles Team will do the work to change the documentation. Lynn will attend next EIM meeting.   Karen will add Lynn and Tom to meeting. Lynn will add Kia.

CHINESE NEW YEARS EVENT:
Karen spoke with APASA to see if we can do a joint event since we both do it the same day, though we won't co-sponsor. "APASA is having Chinese New Year, and BSA is attending." Near end of Feb. APASA charges for the event and pay for the meal. The two events are very different. VOTE: We want to have our own event on a different date.

CDC:
CDC is moving forward quickly. Ball is rolling for new cycle! Details worked out. GC should try to attend the BSA Mentorship Program Year-End Reception on 1/24.

DECEMBER CUCSA MEETING UPDATE:
All info is on the CUCSA website. Gives an idea of what other campuses are doing with their staff orgs. One of the campuses (Irvine) did a "Meet the GC Event." Broke up into individual committees and what they are doing. Provided food, and got 60-70 attendees. Three-hour open-house event. → Would be great if we did something similar! Highlights of the meeting:
- Engagement survey
- Follow-up of things that we done in previous years so that our work stays alive. Steve created a document to make sure that the UCOP is following up. One project was tracking staff careers and what they do (talent). Make a more systemized onboarding. Performance Management: UC Berkeley is the leader in the system. UCB Core Competencies are being looked at! Educational Benefits work is also being looked into. Trying to see if it can be easier for staff to take classes, as well as a full-waiver system, and to be able to take classes on campus, through extension, and through COrWE.
- Need to maintain momentum of advocacy despite Prop 30, because that won't be enough.
- Jonathan Stein spoke, and he was great! Student Regent. Would be great to have him speak at a GC event. He passionately spoke about getting student to Sacramento. Greg says it would be great to get staff there, too, to advocate for more funding.
- State of the art Medical Building in Davis. Last that will be funded with State money. Very positive CUCSA meeting.
- Greg working on "Compensation 101" Workgroup. Demystify and define all of these things. Wants to get our input about compensation, retention.