

BSA Governing Council Meeting

August 23, 2012

Meeting Notes

GC Members (✓ indicates attended)					
Cynthia Andallo		Tim Bean		Yau-Man Chan	
Maty Corral-Avila		Karen Denton		Camille Fernandez	
Roia Ferrazares		Barinder Dhillon Flanagan		Vinaya Gokarn	
Lynn Greene		Juliann Martinez		Sharon Miller	
Rochelle Niccolls		Greg Ryan		Tom Schnetlage	
Donna Seaward		Diane Sprouse		Deborah Tatto	
Toni Whittle-CiprazoS					

Tom called the meeting to order and began by explaining some GC meeting processes. He explained that because the time for the meeting goes quickly, we will not usually spend meeting time discussing the “announcements” items that come from the Agenda. As for making official decisions, Tom explained, the meeting needs to have a quorum of members; once there is a quorum in attendance, it is the majority of the attendees that can vote in a decision, as opposed to majority of the entire committee. Previously, this point had been confusing to some members.

Tom thanked Diane for taking over the duties of the weekly BSA Announcements, and thanked Rochelle for her past service in this role.

Tom explained that we would move on to discuss the Bylaws and the Operating Procedures. The *bylaws* discuss the organization as a whole, officers, committees and elections. They are our “constitution.” Tom’s hope would be that over the course of the year, we would gather the changes we want to make to the bylaws, and submit them all at once to the general staff; Any and all changes to the bylaws must have a vote with the general staff.

Roia asked a question regarding “official correspondence” as specified in the Operating Procedures. Her query was that the Operating Procedures specify that all official correspondence will be attached to the meeting agenda. Roia suggested that the Agenda could permanently contain a line item that is called “Official Correspondence,” with the understanding that it would sometimes be blank. Tom responded that not all items are acted upon in the Operating Procedures, and that we will need to define “official correspondence.”

Next the GC discussed the current size of our cohort and an appropriate meeting location (and time). Tom offered to change the meeting time if it would mean that it could increase attendance, although he noted that today we had nearly every member in attendance. It was apparent, however, that we have outgrown the room, 127 Sproul.

→ **YAU-MAN** offered to look for a room at Tam.

→ **VINAYA** offered to look for a room at 120 Durant.

Tom initiated the conversation regarding GC Committees. All non-GC Executive Board members are expected to participate in at least one committee. We had a conversation

regarding which committees are currently active, which committees the current GC deems as necessary to our operations.