



## **Governing Council Meeting Agenda**

**Thursday, February 9, 2012, 12:10 to 1:00 PM**

**127 Sproul Hall**

Attendees: Carol Suveda, Camille Fernandez, Karen Denton, Kate Benn, Donna Seaward, Greg Ryan, Maty Corral-Avila

Excused: Kathy Mendonca, Rochelle Niccolls, Sharon Miller

Guests: Summer Scanlan, Steve Garber, Rudolph Herrera

- 1) Maty and Carol will take notes.
- 2) Chair's Announcements
  - a. Summer Scanlan, our January Chancellor breakfast winner, is here at today's meeting to talk about the experience.

Summer Scanlan had a very positive experience at the Chancellor's Breakfast. She presented the idea of creating a volunteer program to Chancellor which was well received by him.

Greg shared that UHS has a volunteer program. It is very limited in what activities the volunteers could participate in.

- b. Tom and Donna met with Jeannine Raymond on 1-30. She assured us of funding for participation in the new campus Drupal program. Jeannine is willing to pay for the Drupal website. No charge while in development phase. Will begin to pick up the cost after July 1, 2012.

We need to bring the conversation about the website back to GC. How costly would it be to pick up this kind of website and drop it somewhere else if funding was no longer available from Sponsor? Web committee should bring this to governing council to actually make a decision. I was agreed that it would be made part of a future agenda.

AVC Jeannine Raymond shared with Donna and Tom that campus is interested in any web material related to campus. It is a governance statement; AVC Raymond was just showing her due diligence.

- c. Alexis Bucknam is currently holding a Mentors' meeting where the request for mentees to help with our committees is being distributed.
  - d. Did anyone give Donna feedback for CUCSA on staff incentive awards?  
Yes, some feedback was given. Folks gave feedback through Facebook on the survey that Tom created. This process we would like to improve over time. Location on campus HR site; is there any connection? No connection. CUCSA collects information separately from the CHRO's. Some people don't want to go that route. Now CUCSA gets broad perspective from all over the state and synthesizes the information into one single easy to read document provided to OP. CUCSA sees it more as a staff perspective as opposed to administrative perspective.
- 3) Maty will reach out to Rochelle Niccolls to help to finish up transcribing the old GC notes. Maty's recording pen had recognition problem so we have to transcribe by listening to the recording.
- 4) a. Volunteer operations will be an on-going project. We need to add specifics on how to use the volunteers for the various committees. There may be a conflict of interest with mentees from this year's Mentorship program participating as volunteers on the CDC. Each committee will determine how volunteers will be used.
- b. CDC committee update: CDC is holding the Mentor Cohort meeting today where Alexis Bucknam, chair of the CDC will introduce the idea of utilizing the mentees to volunteer on other committees for BSA as part of their professional development.
- c. Events committee (Next meeting: Feb 14, 3:30, 127 Sproul):
- 1) EIM updates: We haven't gotten any applications yet. It is usual that people wait until the last minute to submit. A reminder will be sent out to campus.
  - 2) Sept. 18 Chancellor's speech: Event postponed until the fall.
  - 3) Social events: Thanks to Carol for organizing the Feb. 16 Jupiter's Happy Hour (5:15-6:30)
  - 4) When can we expect a draft of a new membership statement? Greg will work on a draft for next meeting.
- d. Web & Publicity committee (Next meeting: Feb 16, 12:00, 352 Barrows):
- 1) Tom and Susan Calico were trained on using the 60 Barrows webcasting facilities. This capability is NOT transferrable to other locations. How to stream it will be an issue. Tom to reach out to Katie Dustin or James Dudek for assistance on streaming.
  - 2) Tom and Susan Calico attended training yesterday for the new campus Drupal service.

- 3) Tom expects the committee to start discussing our on-line editorial policies: What items do we cover? What new things to add? This will be added to Web committee agenda.
- 4) AVC Jeannine Raymond mentioned a need to monitor posts on the BSA Facebook site. Tom and Rochelle currently have administrative access.

e. Treasurer's update? Are we still paying for the bank account? Yes we still have to pay the \$15 fee at the bank. We can't use credit unions because the accounts are tied to the individual person.

Items 5 & 6 on agenda tabled until next meeting.